



27.03.2015 nr 13-71

Work regulations and safety rules in student laboratory for Electronics Design U02-206

1. Practical works are taking place accordingly to the time-table.
2. The students will be accepted to practical work, if they are informed about and follow the given regulations.
3. It is not allowed to enter the room wearing outerwear. When entering the room, the outerwear must be hung on a peg.
4. It is not allowed to place bags or other large objects on the tables.
5. Keep the workplaces clean.
6. Students are allowed to start with practical exercises only if they have been prepared for the laboratory works (i.e. have read the instructions and passed the prerequisite subjects/lectures).
7. To log in to computer, instructor is giving needed username and password.
8. It is not allowed:
 - to switch the electric switches without special need;
 - to use or install illegal hardware or software;
 - to save files on MS Windows Desktop, documents (only in Z networkdrive or drive D as the instructor requires);
 - to copy the software from the computer.
9. When ending the work, the students must log out or switch off the computer. Follow the instructor instructions.
After the computer is turned off, check the workplace in front of you-; if there is no work going on you also need to turn off the extension cord (red lamp).
10. The final evaluation of practical work will be carried out according to the procedure established by the instructor.

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